

(draft) Minutes of the Broadwoodwidge Parish Council annual meeting.

Tuesday 26th May 2026 7.20pm at Broadwoodwidge Community Hub

Those in attendance: Cllr J Worden (Chairman), Cllrs Gibson, Hosken, L Worden, Clerk. Invited guest Ken James leader of Torridge District Council.

Members of the public present: 5

6235. To Elect the Chairman for the Year 2026/2027

Cllr Hosken proposed Cllr J Worden; Cllr Gibson seconded. No other nominations. All Councillors voted in favour. Cllr J Worden accepted the role and signed the acceptance to office.

6236. To Elect the Deputy Chairman for the Year 2026/2027

Cllr J Worden proposed Cllr Wonnacott; Cllr Gibson seconded. No other nominations. All Councillors voted in favour. Cllr Wonnacott gave prior acceptance of the role and will sign the acceptance to office at the next meeting.

6237. Apologies for Absence

Cllr Wonnacott.

6238. Declarations of Interests

The Chairman declared that all interests be raised as they arise.

6239. Public Open Question Time

None.

6240. County Councillor Report

Cllr Rowsell reported that a full cabinet meeting was due to be held on May 28, 2026, where DCC will create a shadow cabinet.

6241. District Councillor Report

Cllr Gibson stated that Cllr Ken James had covered most of report as guest speaker in the earlier Annual Parish Meeting. He confirmed that at the recent AGM Cllr James was elected as leader of TDC once again. He stated that the Local government reform was ongoing, everchanging and taking up considerable time. He advised that the Levelling Up Partnership was now called the Torridge Community Regeneration Partnership.

6242. Council Meeting Minutes

Minutes of the meeting held April 14th, 2026, were previously circulated. Councillors agreed the minutes as a true record of the meetings. Proposed by Cllr Hosken, seconded by Cllr Gibson, all agreed, and the Chairman signed a copy.

6243. Matters Arising

None.

6244. To Ratify the Insurance for the year 2026/2027

Councillors agreed to renew the policy as per the invitation with new noticeboards and defibrillator being added once they have been installed.

6245. To approve Risk Assessments and the Asset Register for 2026/2027

The Clerk presented updated documents including the recent order for noticeboards and an additional defibrillator. Councillors approved both documents.

6246. To agree & sign the Certificate of Exemption for the Financial year 2026/2027.

The Clerk had circulated the accounts drawn up by Gareth Pollard. The accounting statements and Certificate of Exemption for the Financial year were agreed and signed by the Chairman and Responsible Financial Officer (Clerk).

6247. Annual Adoption of NALC Standing Orders & Financial Regulations for the Year 2026/2027.

Cllr L Worden proposed the adoption of both documents, seconded by Cllr Hosken and agreed by all.

6248. To agree & sign the Councillors Code of Conduct

Cllr L Worden proposed the adoption of both documents, seconded by Cllr Hosken and agreed by all.

6249. To nominate & agree the Data Protection Officer for 2026/2027

Cllr L Worden proposed the clerk continue the role of Data Protection Officer; the clerk accepted. Seconded by Cllr Hosken, agreed by all.

6250. To adopt the IT policy

Cllrs agreed to adopt the IT policy. Proposed by Cllr L Worden, seconded by Cllr S Gibson and agreed by all.

6251. Planning

1/0291/2026/FUL - Proposed silage storage building Location: Land At Frankaborough Farm – Councillors agreed to support this application. The motion was proposed by Cllr Hosken, seconded by Cllr Gibson and agreed by all.

1/0329/2026/AGMB - Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q Location: Barn At Grid Reference 241518 096154, Ashwater – Cllrs instructed the clerk to comment as per the comments submitted on the previous applications for the same development.

6252. Road Warden Scheme

A member of the parish had asked the council to consider joining the DCC Road Warden Scheme and volunteered to become a warden. Councillors agreed to support the proposal and instructed the clerk to progress an application and report back at the next meeting.

6253. Speeding in the parish

A member of the parish had expressed concerns about speeding vehicles within the parish. Particularly, on the road from Thornmoor Cross to Higher Rexton causing danger to other road users, specifically pedestrians. The County Councillor agreed to follow up on the concerns with the Highways department and the clerk would report it via the report a problem page of the DCC website.

6254. Churchyard Maintenance grant application carried forward from 25/26

Cllr Gibson declared an interest and abstained from any voting. Cllrs were provided with supporting financial documentation to consider prior to the meeting. Cllrs discussed the quotes provided along with the grant application noting that they could not cover the full cost of works as a grant is intended to support other funding. Cllr Hosken proposed a grant of £2,000 and this was seconded by Cllr L Worden. As the council was not quorate due to Cllr Gibson's declaration of interest the proposal would be recommended for approval at the next meeting.

6255. To Receive Correspondence

Cllrs discussed the quote received from the National Grid in relation to installing an electrical supply for the Ivy House Cross defibrillator. The Chairman agreed to contact them to see if a community project discount was available. Cllrs agreed to proceed with the quote either way.

6256. Any other Business

None.

6257. Date for next meeting

The next meeting will be held on Tuesday 14th July 2026.

6258. Close

The meeting was closed at 7.51pm.