

Broadwoodwidge Parish Council

Clerk to the Council: **Kayleigh Walker** e-mail: info@broadwoodwidge.com

To: **All Members of Broadwoodwidge Parish Council**

21st May 2026

Dear Councillor,

You are hereby summoned to attend the annual meeting of Broadwoodwidge Parish Council, to be held at **Broadwoodwidge Community Hub on Tuesday 26th May at 7:30pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

Kayleigh Walker - Parish Clerk

AGENDA

1. **To Elect the Chairman for the Year 2026/2027 - The new Chairman Will Sign the Prescribed 'Declaration of Acceptance of Office'**
2. **To Elect the Vice Chairman for the Year 2026/2027 - The new Deputy Chairman Will Sign the Prescribed 'Declaration of Acceptance of Office'**
3. **Apologies for Absence** (Please make any apologies known to the Parish Clerk)
4. **Declarations of Interests** – to receive declarations of personal and pecuniary interests in respect of items on this Agenda.
5. **Public Open Question Time** – to receive questions from the Public. Each member of the Public may have up to 2 minutes time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.
6. **County Councillor Report**
7. **District Councillor Report**
8. **Council Meeting Minutes** – to approve and sign the Minutes of the Council Meeting held on April 14th, 2026, as a correct record.
9. **Matters Arising** – To consider matters arising from the Minutes of April 14th, 2026 meeting, not already covered by the agenda. For information only.
10. **To Ratify the Insurance for the year 2026/2027**
11. **To approve Risk Assessments and the Asset Register for 2026/2027**
12. **To agree & sign the Certificate of Exemption for the Financial year 2025/2026**
13. **Annual Adoption of NALC Standing Orders & Financial Regulations for the Year 2026/2027**
14. **Councillors Code of Conduct** – Councillors to review the code of conduct and agree on any alternations. Councillors to sign to confirm they will abide by the code.
15. **To nominate & agree the Data Protection Officer for 2026/2027**
16. **To adopt the IT policy**
17. **Planning** – to discuss and comment on any open applications.
1/0291/2026/FUL - Proposed silage storage building Location: Land At Frankaborough Farm
1/0329/2026/AGMB - Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q Location: Barn At Grid Reference 241518 096154, Ashwater
18. **Road Warden Scheme** – consider parishioner request.
- 19.. **Speeding in the parish** – consider parishioner concerns.
20. **Churchyard Maintenance grant application carried forward from 25/26** – consider request.
21. **To Receive Correspondence** – To receive details of correspondence received and sent from April 13th to May 20th, 2026 and make decisions on and actions to be taken on matters arising from these.
22. **Any other Business** – With prior permission of the Chairman, to exchange information only on any other subject.
23. **Date for next meeting and close** – To confirm a date for the next meeting (proposed date 14th July 2026).