

## **Minutes of the Broadwoodwidge Parish Council meeting.**

**Tuesday 27<sup>th</sup> June 2023 7.30pm at Broadwoodwidge Community Hub**

**Those in attendance:** Cllr Worden (Chairman), Cllrs Wonnacott, Gibson, Hosken, Beazley, Fry, L Worden, Clerk, District Cllr Hackett, Cllr Ken James (Leader of Torrridge).

**Members of the public present: 6**

### **5763. Apologies for absence**

None

### **5764. Declaration of Interests**

Following a request from Cllr J Worden the Clerk asked the Councillors if they wished to grant a dispensation to allow Cllr J Worden to participate in discussions for item 13 due to his interest as Chairman of the Community Hub. Cllr Wonnacott proposed the dispensation was granted, Cllr Gibson seconded, and all Councillors voted in favour. The Chairman declared that all other interests be raised as they arise.

### **5765. Public Open Question Time**

None.

### **5766. Police Report**

District Cllr Gibson reported that the police gave a review at the TDC meeting in which they expressed the importance of reporting all crimes.

### **5767. County Councillor Report**

None.

### **5768. Speaker - Leader of Torrridge Ken James**

Cllr James apologised for not being able to attend the BWW AGM. He reported that at the TDC AGM independence were the biggest group but did not hold the majority. He added that over the last 4 years there had been a change in Chief Executive and workers have been instructed to make officers more accountable. Cllr James confirmed that TDC had purchased middle dock and are turning it into an Innovative Marine Research Centre. He advised that The Local Plan was started in 2008 and is now out of date and does not deliver what the communities want and so will be revisited focusing on young people. He reported that TDC are building a new environmental centre to deal with dust carts and recycling and stated that TDC are on top of spending, are balancing the books and are acting financially clever. When asked about the Burton Art Gallery and the Plough Centre Cllr James confirmed they have supported them financially and although they may be niche markets, they are there for the community and the community want them. He confirmed their policy is 'our building, our artifacts' and they have a legal obligation to maintain them.

The Chairman thanks Cllr James for attending.

### **5769. District Councillor Report**

Cllr Hackett advised he had been appointed lead member for public health and community safety. He reported that the new Police Chief Executive had transferred from rural Scotland which meant he comes with a good understanding of the needs of our district and that he intends to increase rural policing. Once again Cllr Hackett reiterated the importance of reporting crimes as resources will be sent to those areas that show a need.

#### **5770. Council Meeting Minutes**

Minutes of the meeting held 16<sup>th</sup> May 2023 were previously circulated. No adjustments needed, proposed by Cllr Gibson, seconded by Cllr Fry, all agreed.

#### **5771. Matters Arising**

None.

#### **5772. Planning**

**1/0506/2023/FUL** - Construct a roof over existing silage clamp - Coombe Farm, St Giles On The Heath – Councillors instructed the Clerk to support the application.

#### **5773. Enforcement**

The Clerk read an email from the enforcement officer which stated that they had requested that a planning application is submitted to regularise the activities on land at Upcott Grange.

The Clerk also advised that the enforcement officer had inspected a caravan on the road into the water sports centre at Roadford Lake and confirmed it was not in a habitable state and had instructed the area to be cleaned up and requested the caravan to be removed.

Councillors instructed the Clerk to report the caravan in permanent residential use on land at Kellacott.

Councillors instructed the Clerk to follow up on previously reported cases of the second caravan near the water sports centre at Roadford Lake and the activities at Upcott Cross regarding residential use of caravan and building.

#### **5774. Restoration of Cross Green phone box**

The Clerk reported that the restoration of the phone box was now complete however the defibrillator cabinet is too deep to install on the boarded side due to its left hand opening and it may not be possible to fix a board to any other side due to the glass panels. The cabinet cannot be returned due to it being 12 months old. Councillors suggested that the Clerk purchase a right-handed opening cabinet and proceed with installation up to the combined cost of £500. Proposed by Cllr Fry, seconded by Cllr Beazley and agreed by all.

#### **5775. Change of signatories for bank accounts**

The Clerk reported that the change in signatories was still ongoing. A new request had been issued and Cllr Wonnacott confirmed he would try the process once again.

#### **5775. Condition of access to Churchyard**

Cllr Gibson confirmed he had visited Church Cottage twice, but the occupants were not available on either occasion. A representative of the Church reiterated that it was still unclear who owns the road, but the main users are the Churchyard, the Church, the Community Hub and the occupants of Church House and Church Cottage and the decision must therefore be joint by all parties. Councillors and the occupants of Church House along with representatives of the Community Hub and Church discussed the proposal from the occupants of Church Cottage and the matter of whether a temporary, less expensive option should take place until the scaffolding at Church Cottage was removed at which point a permanent fix could take place. A site meeting was proposed for all interested parties to discuss a resolution. The Clerk was instructed to arrange this within two weeks.

**5777. Annual Adoption of Standing Orders & Financial Regulations for the Year 2023/2024**

A revised version was circulated to all Cllrs ahead of the meeting. Cllrs agreed to adopt the new version. Proposed by Cllr Wonnacott, seconded by Cllr Beazley and agreed by all.

**5778. Councillors Code of Conduct**

A revised version was circulated to all Cllrs ahead of the meeting. Cllrs agreed to adopt the new version. Proposed by Cllr Wonnacott, seconded by Cllr Beazley and agreed by all.

**5779. Co-option**

The Clerk reported that no applications had been received during the open period however an interest had been expressed so the vacancies would be readvertised for a further period and reviewed at the next meeting.

**5780. Accounts due for payment**

Clerks wages £335.40 (rolling monthly payment)

Clerks expenses – postage £6.75

Mihi Digital – website support £84.00

Accounts proposed by Cllr Wonnacott and seconded by Cllr Fry, all agreed.

**5781. To Receive Correspondence**

The Clerk shared an email from Forestry England regarding works commencing at Witherdon Woods. The Clerk was instructed to share the information on the website.

The Clerk shared several emails from Airband with regards to proposed works. No action required.

The Clerk read thank you letters from both The Childrens Hospice Southwest and The Trust for the donations following the King's Coronation celebrations. A member of The Childrens Hospice Southwest had offered to attend a meeting and Councillors instructed the Clerk to invite her to the next meeting.

**5782. Any other Business**

The 51<sup>st</sup> Flower Festival will be held in the Church on August 28<sup>th</sup> for 3 days.

A concert will be held at Upcott Barton on August 7<sup>th</sup> with proceeds going to the Church.

Cllr Worden reported that the Broadwoodwidge sign was missing when approaching from the Roadford road and a sign asking drivers to slow down in the Raxon area would help to reduce safety concerns.

**5783. Next Meeting**

The next meeting will be held on Tuesday 15<sup>th</sup> August 2023 at 7:30pm.

**5784. Close**

The meeting was closed at 8.52pm.