

Broadwoodwidge Parish Council

Clerk to the Council: Kayleigh Walker e-mail: broadwoodwidgecouncil@outlook.com

To: All Members of Broadwoodwidge Parish Council

19th June 2023

Dear Councillor,

You are hereby summoned to attend a meeting of Broadwoodwidge Parish Council, to be held at **Broadwoodwidge Community Hub on Tuesday 27th June at 7:30pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

Kayleigh Walker - Parish Clerk

AGENDA

1. **Apologies for Absence** (Please make any apologies known to the Parish Clerk)
2. **Declarations of Interests** – to receive declarations of personal and pecuniary interests in respect of items on this Agenda.
3. **Public Open Question Time** – To receive questions from the Public. Each member of the Public may have up to 2 minutes time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.
4. **Police Report** – review incidents reported since last meeting.
5. **County Councillor Report**
6. **District Councillor Report**
7. **Council Meeting Minutes** – To approve and sign the Minutes of the Council Meetings held on 16th May 2023 as a correct record.
8. **Matters Arising** – To consider matters arising from the Minutes of 16th May 2023 meeting, not already covered by the Agenda. For information only.
9. **Planning** – to discuss and comment on any open applications.
10. **Enforcement** – to discuss and report any matters.
11. **Restoration of Cross Green phone box** – to discuss the progress of the defibrillator installation.
12. **Change of signatories for bank accounts** – to follow up on whether the application has been completed.
13. **Condition of access to Churchyard** – to discuss the condition, repair options, letter from residents and to agree further action.
14. **Annual Adoption of Standing Orders & Financial Regulations for the Year 2023/2024.** – Agree to adopt the revised version circulated by the Clerk.
15. **Councillors Code of Conduct** – Councillors to review the revised code of conduct and sign to confirm they will abide by the code.
16. **Co-option** – to discuss and vote on any co-option applications.
17. **Accounts due for payment** – To receive and approve the accounts due for payment.

Clerks wages £335.40 (rolling monthly payment)
Clerks expenses – £6.75 postage
MiHi Digital - £84.00 website support
18. **To Receive Correspondence** – To receive details of correspondence received and sent from 16th May 2023 to 27th June 2023 and make decisions on and actions to be taken on matters arising from these.

19. **Any other Business**– With prior permission of the Chairman, to exchange information only on any other subject.
20. **Date for next meeting** – To confirm a date for the next meeting (proposed date 8th August 2023).
21. **Close.**