

Broadwoodwidge Parish Council

Clerk to the Council: Kayleigh Walker e-mail: broadwoodwidgecouncil@outlook.com

To: All Members of Broadwoodwidge Parish Council

11th April 2023

Dear Councillor,

You are hereby summoned to attend a meeting of Broadwoodwidge Parish Council, to be held at **Broadwoodwidge Community Hub on Tuesday 18th April at 7pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

Kayleigh Walker
Parish Clerk

AGENDA

1. **Apologies for Absence** (Please make any apologies known to the Parish Clerk)
2. **Declarations of Interests** – to receive declarations of personal and pecuniary interests in respect of items on this Agenda.
3. **Public Open Question Time** – To receive questions from the Public. Each member of the Public may have up to 2 minutes time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.
4. **Police Report** – review incidents reported since last meeting.
5. **County Councillor Report**
6. **District Councillor Report**
7. **Council Meeting Minutes** – To approve and sign the Minutes of the Council Meetings held on 7th March 2023 and 27th February 2023 as a correct record.
8. **Matters Arising** – To consider matters arising from the Minutes of 7th March 2023 and 27th February 2023 Meetings, not already covered by the Agenda. For information only.
9. **Planning**
1/0249/2023/FUL - Erection of cabin for tourist accommodation and associated works - Land At Wolf Valley Caravan Park, Broadwoodwidge
10. **Footpath maintenance** – to discuss whether the reported maintenance requirements have been met.
11. **King Charles Coronation** – To receive an update from the subcommittee following their latest meeting.
12. **Dog foul bin** – to discuss the location and cost for a dog foul bin at Rexon Cross.
13. **Restoration of Cross Green phone box** – to discuss any new quotes received for restoration of the phone box.
14. **Change of signatories for bank accounts** – to agree a new signatory for the bank accounts.
15. **End of year accounts** – to agree to use Gareth Pollard to draw up end of year account as per previous years.
16. **Accounts due for payment** – To receive and approve the accounts due for payment.

Clerks wages £335.40 (rolling monthly payment)

Clerks expenses – Microsoft 365 subscription £59.99

DALC Membership - £179.86

Mihi Digital - £174.00 (annual website hosting and SSL Certificate)

17. **To Receive Correspondence** – To receive details of correspondence received and sent from 7th March 2023 to 18th April 2023 and make decisions on and actions to be taken on matters arising from these.
18. **Parish Clerk's Report** – To receive a Report from the Clerk – for information only.
19. **Chairmans Report** – To receive a Report from the Chairman – for information only.
20. **Any other Business**– With prior permission of the Chairman, to exchange information only on any other subject.
21. **Date for next meeting** – To confirm a date for the next meeting (proposed date 16th May 2023).Annual Parish Meeting and Parish Council AGM.
22. **Close**