

# Broadwoodwidge Parish Council

Clerk to the Council: Kayleigh Walker e-mail [broadwoodwidgercouncil@outlook.com](mailto:broadwoodwidgercouncil@outlook.com)

To: All Members of Broadwoodwidge Parish Council

28<sup>th</sup> March 2022

Dear Councillor,

You are hereby summoned to attend a Meeting of Broadwoodwidge Parish Council, to be held at Broadwoodwidge Community Hub on **Tuesday 5<sup>th</sup> April 2022, at 7pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

**Kayleigh Walker**  
**Parish Clerk**

## AGENDA

1. **Apologies for absence.** (Please make any apologies known to the Parish Clerk).
2. **Declaration of Interests** – To receive declarations of personal and prejudicial interests in respect of items on this agenda.
3. **Public Open Question Time** – To receive questions from the Public. Each member of the Public may have up to 2 minutes time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.
4. **Police Report** – The Police/Clerk will provide a report for information only.
5. **County Councillors Report**
6. **District Councillors Report**
7. **Council Meeting Minutes** - To approve and sign the Minutes of the Council Meeting held on the 22<sup>nd</sup> February 2022.
8. **Matters Arising** - To consider matters arising from the Minutes 22<sup>nd</sup> February 2022 Meeting, not already covered by the Agenda. For information only.
9. **Planning**  
  
1/0253/2022/FUL - Change of use of existing granny annexe to proposed holiday let unit. Location: Acorns, St Giles On The Heath
10. **Natwest Bank** – application for Bankline, Clerk to check what documentation the signatories have received and whether they have both successfully logged in.
11. **Southwest Lakes Trust** – response to Council's comments regarding tree's with ash die back at Roadford Lake – Clerk to read out the response
12. **Broadwoodwidge WI** – letter received advising of closure and providing a grant towards the Queen's Jubilee celebrations.
13. **Parish Council Publication Scheme** – it is a legal requirement to have a Publication Scheme which is a guide to what information Council holds. Template circulated, Council to discuss what needs to be stated.
14. **Accounts due for payment** – To receive and approve the accounts due for payment.  
Clerks Wages - £286.00  
Clerks Expenses - £806.38 (Noticeboard)  
Clerks Expenses - £59.99 (Microsoft 365 for new laptop)  
DALC Annual Membership - £152.63
15. **To Receive Correspondence** – To receive details of correspondence received and sent from 22<sup>nd</sup> February 2022 to 5<sup>th</sup> April 2022 and make decisions on, and actions to be taken on, matters arising from these.
16. **Chairman's Report** – To receive a Report from the Chairman for information only.
17. **Clerk's Report** – To receive a Report from the Clerk for information only.
18. **Exchange of Information** – With prior permission of the Chairman, to exchange information only on any other subject.
19. **Close**