

# Broadwoodwidge Parish Council

Clerk to the Council: **Kayleigh Walker** e-mail [broadwoodwidgecouncil@outlook.com](mailto:broadwoodwidgecouncil@outlook.com)

To: All Members of Broadwoodwidge Parish Council

3<sup>rd</sup> January 2022

Dear Councillor,

You are hereby summoned to attend a Meeting of Broadwoodwidge Parish Council, to be held at Broadwoodwidge Community Hub on **Tuesday 11<sup>th</sup> January 2022, at 7pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

**Kayleigh Walker**  
**Parish Clerk**

## AGENDA

1. **Apologies for absence.** (Please make any apologies known to the Parish Clerk).
2. **Declaration of Interests** – To receive declarations of personal and prejudicial interests in respect of items on this agenda.
3. **Public Open Question Time** – To receive questions from the Public. Each member of the Public may have up to 2 minutes time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.
4. **Police Report** – The Police/Clerk will provide a report for information only.
5. **County Councillors Report**
6. **District Councillors Report**
7. **Council Meeting Minutes** - To approve and sign the Minutes of the Council Meeting held on the 30<sup>th</sup> November 2021.
8. **Matters Arising** - To consider matters arising from the Minutes 30<sup>th</sup> November 2021 Meeting, not already covered by the Agenda. For information only.
9. **Planning**  
None to date
10. **2022/2023 Precept Application** – to discuss and agree the precept application
11. **Signage for directions to defib** – these have now been produced and the clerk will hand them over for installation
12. **Natwest Bank** – application for Bankline, Clerk to check what documentation the signatories have received
13. **History Group Close of Website** – discuss quote/advice received from Mark Worden
14. **Council Laptop** – consider refurbishment/replacement quotes for the Council website used by the Clerk
15. **Snow Plan** – continue to put supporting documents together
16. **Follow up from presentation by Ros Davies, the Parish Paths Liaison Officer** – Clerk to advise what further information is required to request repairs
17. **Accounts due for payment** – To receive and approve the accounts due for payment.  
Clerks Wages - £286.00  
Defib signage - £87.60 (previously agreed, cheque to be signed)
18. **To Receive Correspondence** – To receive details of correspondence received and sent from 30<sup>th</sup> November 2021 to 11<sup>th</sup> January 2022 and make decisions on, and actions to be taken on, matters arising from these.
19. **Chairman's Report** – To receive a Report from the Chairman for information only.
20. **Clerk's Report** – To receive a Report from the Clerk for information only.
21. **Exchange of Information** – With prior permission of the Chairman, to exchange information only on any other subject.
22. **Close**