

Minutes of the Broadwoodwidge Annual Parish Council meeting,

Tuesday 15th June 2021, 7pm at Broadwoodwidge Community Hub

Those in attendance: Cllr James (Chairman), Cllrs Perkin, Worden, Stratton, Hawken, Nobbs, Crocombe, District Cllr Watson, Clerk.

Members of the public present: 0

5347. Apologies for absence:

Cllr Wonnacott, PCSO Mark James

5348. Declaration of Interests

The Chairman declared that interests be raised as they arise.

5349. Public Open Question Time

No Questions.

5350. Police Report

PCSO Mark James advised in a recent email that he had visited the village another couple of times and had not found any obstruction problem on the road leading to the green, but he will continue to monitor the situation.

5351. County Councillor Report

No report.

5352. District Councillor Report

Cllr Watson reported that the planning department is doing exceptionally well and is the best performing department at Torrington. They have returned to face-to-face meetings.

5353. Council Meeting Minutes

Minutes of the meetings held 20th May 2021 were previously circulated, no adjustments needed, proposed by Cllr Worden and seconded by Cllr Hawken, carried nem.com

5354. Matters Arising

Following a response received from the Enforcement Officer noting that little action appears to have been taken in relation to several mobile homes/chalets which have been sited within the Parish and appear to have permanent residents, the Chairman addressed the concerns with Cllr Watson. Cllr Watson suggested that we resubmit the concerns over unpermitted Shepherds Huts to the Enforcement Officer. In respect of planning application 1/0446/2017/AGMB the Clerk will send this to Cllr Watson to investigate as to why it was not brought to the plans committee's attention as it appeared to be not inline with planning guidelines.

A grey transit van has been parked at Upcott Cross and is severely blocking the view for cars trying to navigate the junction. The Clerk will report this to the Police.

5355. Planning

1/0553/2021/FUL - Proposed change of use and conversion of barn to dwelling (Variation of condition 2 of planning permission 1/0436/2018/FUL) - Higher Kellacott – **Council have no comment on this application.**

1/0645/2021/AGMB - Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q - Building At Venus Farm, Broadwoodwidge – **Council have no comment on this application subject to it meeting the criteria of a Class Q application.**

5356. Natwest Bank Correspondence Details Update and Balance Confirmation

The Clerk was pleased to confirm the change of correspondence address for the Council bank account had now been completed. We are in receipt of up-to-date statements and all activity appears to be in order. Natwest bank has paid the Council £500 in compensation for not dealing with this matter in a satisfactory or timely manner. The Clerk will now request access to online banking.

5357. To agree & sign the Certificate of Exemption for the Financial year 2021/2022.

The end of year accounts for 20/21 have now been drawn up and circulated prior to the meeting. The accounts were proposed by Cllr Perkin and seconded by Cllr Crocombe, carried nem.com. This enabled the completion of the Certificate of Exemption for the Financial year which was signed by the Clerk and the Chairman.

5358. Footpaths Committee

A third member was required to join the Footpaths Committee in order to allow decisions to be made. Cllr Hawken proposed Cllr James, this was seconded by Cllr Nobbs and carried nem.com

5359. Use for redundant telephone boxes

Council discussed potential uses for the redundant telephone boxes within the Parish. It was agreed by all that the telephone box at Ivy House Cross could be turned into a book exchange. The Clerk will contact the builder used in the past for a quote to repair and paint the phone box and add some shelves. Council will confirm whether the telephone box at Cross Green is still connected to an electricity supply and can then consider using it to house a defibrillator. Council discussed that the telephone box at Dubbs Cross could perhaps be moved to the Village, Cllr Nobbs will speak to the closest residents and confirm whether it has been disconnected from the electricity supply.

5360. Distribution of letter to parishioners notifying of the community defibrillator

The Chairman suggested a letter and leaflet should be sent to residents within close proximity to the Defibrillator to ensure they are aware of its location and accessibility. Signage could be put up in the Village to direct Parishioners to the defibrillator location, Council members will consider what is needed and discuss this again at the next meeting.

5361. Accounts due for payment

Clerks Wages	£264.16
Mihi Digital Phase 3	£375.00
Clerks Essentials 2 Training Course	£36.00
G Pollard – End of year accounts	£75.00
Revised Insurance	£209.73

Accounts proposed by Cllr Hawken and seconded by Cllr Crocombe, carried nem.com

5362. To Receive Correspondence

An email was received from Torridge proposing a merge of the Holsworthy Area Advisory Group and the Torrington Area Advisory Group to form the Torrington and Holsworthy Rural Areas Group. The aim is to provide a forum for the consideration of those concerns which matter most in your parish/rural town focussing on rural matters. The Clerk will feedback that Council has been concerned over the past 2 or 3 years that rural issues are not being listened to and that we hope this will bring an end to that and a better focus on addressing rural matters.

5363. Chairman's Report

The Church Vicar has advised that there will be a Community Service followed by Cream Teas at 3pm on Sunday 25th July and asked if we could please spread the word amongst Parishioners.

5364. Clerk's Report

The Clerk asked for permission to purchase stamps and stationery which was agreed by all. The clerk reported that she had undertaken the second part of the clerk training.

5365. Exchange of Information

Cllr Stratton wished to update the Council on the position of his correspondence with Devon Highways in relation to the poor road condition from Lugworthy Cross Broadwood to Boldventure Cross Germansweek. Cllr Stratton has been advised that this road is no longer on the scheduled list for surfacing as previously advised and is only noted on the potential list. The road from Rixon Cross to Thorn Cross passing Kellacott has been surveyed and marked on a number of occasions, but no work has been done. As the road conditions on both pose severe danger to cyclists and motorcyclists the Council will address this once again with Highways. Cllr Watson advised that Vicki Bradden at Devon County may be able to assist. The Clerk will write to her imminently.

5366. Next meeting to be held in the Hub on Wednesday 28th July at 7pm

5367. Close

The meeting was closed at 20:18pm.