

Tuesday, 17th September, 2013

- 4000 An ordinary Meeting of Broadwoodwidge Parish Council took place in the Kennick Room at Lakeside on Tuesday, 17th September, 2013 at 1930 hours. The Chairman, Cllr. Worden presided. Cllrs. Crocombe, Hawken, Nobbs, Perkin, Reynolds, Wonnacott and Woodard were present, together with D/Cllr. Watson.
- 4001 PCSO Rowe had sent her apologies by email, attaching a list (emailed to Councillors) of recent incidents in the area.
- 4002 Before the Meeting began, the Chairman welcomed David Green, Development Enabling Manager of Torridge District Council who gave us a thorough (given the time available) briefing on the current situation. Among the points he made were:
- 4003 • The comments of Parish Councils are taken seriously by Planning Department, but the planners must also take into account the requirements of the customers (applicants), central government, and planning law.
- 4004 • A systems review is currently being undertaken, looking to improve staffing and efficiency. Outside advisors have said that computer systems could be improved further than successfully achieved already.
- 4005 • There is a very heavy workload following the loss of key staff, but some good new appointments have been made.
- 4006 • The Planning Department is now a joint organisation with that of North Devon District Council who have yet to catch up with improvements made at TDC. A better interface between the two Departments is needed; and there is still no joint Planning Administration Manager.
- 4007 • In TDC, fees cover costs; but customer care needs to be improved.
- 4008 • The process beginning with First Assessment on the day of receipt of an application to the final decision was outlined, taking into account how various targets are met.
- 4009 ♦ **Apologies for Absence:**
- 4010 • Cllrs. Banbury and Butler, detained on other business.
- 4011 • **Cllr. Wonnacott proposed, Cllr. Woodard seconded** that their apologies be accepted. **Carried** nem. con.
- 4012 ♦ **Minutes of the Last Meeting**
- 4013 • All Councillors had been sent a copy of the Minutes of the July Meeting. The Chairman suggested that the words: "The clerk wondered....." *et seq.* be deleted. The Meeting agreed but with the quote of what Kate Little had said left in.
- 4014 • **Cllr. Woodard proposed, Cllr. Perkin seconded** that the Minutes as amended be approved. **Carried** nem. con.
- 4015 ♦ **Matters Arising from the Minutes of the Last Meeting**
- 4016 • Nothing at this stage.
- 4017 ♦ **Correspondence**
- 4018 • The clerk again reminded the Meeting that he sends copies of all important (and some - to Bww - unimportant) correspondence to Councillors by email. He reiterated that if, on receiving an item, a Councillor wished the matter to be placed on the Agenda for the next Meeting, he should ask the clerk to do so.
- 4019 ♦ **Planning**
- 4020 • Councillors had the usual summary of ongoing planning applications.
- 4021 • Mr. and Mrs. Screech had re-submitted their application for conversion of a barn to dwelling at Church Farm.

S.T.W

- 4022 · **Cllr. Crocombe proposed, Cllr. Reynolds seconded** that our comments to District be the same as for the original application, with the additional recommendation that the property be connected to the main drainage system of the Village. **Carried** nem. con.
- 4023 · Following Mr. Rendle's appeal against the Enforcement Notice concerning his working hours at his business at Glenhaven, he has now applied for two Certificates of Lawfulness: change of use of land to B2 (engineering / industrial) and non-compliance with condition 2 of planning permission 1/0894/1990.
- 4024 · **Cllr. Woodard proposed, Cllr. Crocombe seconded** that the clerk report to District that Broadwoodwidge Parish Council fully supports Mr. Rendle in his applications. **Carried** nem. con.
- 4025 · Concerning the application for a change of use of a property at Pinnacle Farm from holiday accommodation to residential use, where Torridge Planning Department had sent us an email and documents which the clerk had no record of having received, it was decided to ask Planning Support to copy to the Chairman all emails sent to the clerk.
- 4026 ♦ **First Aid Courses**
- 4027 · The clerk is to ask the St. Giles clerk for contact details at St. John's Ambulance. Then arrangements can be made to hold a session of first aid instruction for twenty people in the Meldon Room.
- 4028 ♦ **Accounts:**
- 4029 · Councillors had a statement of the latest position. Figures presented at the November Meeting will include a reforecast for this financial year, and a proposed draft 2014-15 budget for discussion. Budget and precept have to be set in January.
- 4030 · **Amounts to Pay:**
- 4031 · **Crocombe proposed, Cllr. Perkin seconded** that the following amounts be paid:
- 4032 · To D. Genders: £180 (VAT recoverable: £30) for cutting the grass on the Village Green on 7th and 23rd August, and on 10th September.
- 4033 · To South West Lakes Ltd: £20 (VAT recoverable) for the hire of the Kennick Room tonight.
- 4034 · To Broadwoodwidge Parochial Church Council: £10 for the hire of the Church Hall on 28th August, 2013.
- 4035 · To the clerk: expenses since the ~~March~~ ^{July} Meeting: Mileage: £19.20; Stationery and Equipment: £65.25 (VAT recoverable: £10.88); Postage: £9.50; the equivalent of BT telephone rental for two months: £25; Total: £118.95.
- 4036 · **Carried** nem. con.
- 4037 · EDF have rescinded the invoices issued since we asked them to remove their meter from the Village Green.
- 4038 · Western Power Distribution have made their usual wayleave payment of £3.48.
- 4039 ♦ **Confidential Business:** Not taken.

4040 ♦ **Any Other Business:**

4041 · Nothing appears to have been done about the lavatories at Roadford.

4042 · A representative of SWLT should be invited to the November Meeting.

4043 · Copies of the revised Standing Orders were handed to such Councillors as were present.

4044 ♦ **Dates and Times of Next Meetings**

4045 · Tuesday, 19th November, 2013 in the Kennick Room at 1830 hours.

4046 There being no further business, the Chairman closed the Meeting at 2055 hours.

A handwritten signature in black ink, appearing to be 'J. T. ...', located in the lower right quadrant of the page.